

## **FY 2021 Conference Spending** *(reported January 31, 2022)*

HUD has implemented a departmental conference review, approval, and reporting process to ensure that appropriated funds are spent properly relative to our essential mission. Managers throughout the department are thoroughly evaluating ways to leverage technology when possible and maximize the benefit from the expenditures on conferences and travel. To this end, HUD has also increased the use of webcasts and online trainings in place of in-person conferences and meetings. The conference process includes input from within HUD and from our constituents on the required training and information exchange that is best accomplished in-person. With proper internal controls, HUD's leadership is confident that we will continue to be good stewards of the resources entrusted to us.

### **Conferences in excess of \$100,000**

During the fiscal year ended September 30, 2021 (FY 2021), HUD did not sponsor any conferences which expended appropriated federal funds in excess of \$100,000.

In each program and administrative office, the Senior Official (Assistant Secretary or equivalent) authorized any HUD-sponsored conference over \$50k. The Second-most Senior Official (General Deputy Assistant Secretary (GDAS) or equivalent) authorized any HUD-sponsored conference over \$20k. For those HUD-sponsored conferences greater than \$100k, these office executives would have also requested two additional approvals from the Chief Financial Officer and the Deputy Secretary. The Office of the Chief Financial Officer serves as the single channel for these approvals and this required reporting.

Conferences are an important component of our mission critical activity. Through these efforts we continue to reduce spending and properly prioritize the limited funding available.